

# CONFIDENTIALITY STATEMENT FOR VOLUNTEERS

All information concerning students and staff of the Hopewell Area School District's elementary schools is private and confidential. No information about any student, staff member, or other volunteer will be shared with others during or after assigned work hours.

## PLEASE REMEMBER:

- Any information about students and staff is highly confidential in nature. It is not to be discussed with anyone outside the school.
- Never relate something about students or staff out of school even if you don't reveal the person's name.
- Never tell information of any sort about one student to another student.
- Refer those with questions about a student to that student's teacher.
- Any break in confidentiality is grounds for termination of volunteer privileges.

I have read the Confidentiality Statement and agree to abide by its contents.

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Volunteer's Signature

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Volunteer's Name (print)

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Witness' Signature

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Date